

**LAKEWOOD BOARD OF EDUCATION
LAKEWOOD, NEW JERSEY 08701**

**Competitive Contracting-- Request for Proposals (RFP)
Legal Advertisement**

The Lakewood Board of Education solicits proposals through the Competitive Contracting process in accordance with N.J.S.A. 18A:18A-4.1 et seq.

Proposal No. CC 06-2223 Title of Proposal: CHAPTER 192 HOME INSTRUCTION SERVICES FOR NONPUBLIC SCHOOLS IN LAKEWOOD

All necessary Proposal specifications and Proposal forms may be secured upon written request to:

KEVIN CAMPBELL

Assistant School Business Administrator/Board Secretary
Lakewood Board of Education
200 Ramsey Avenue
Lakewood, New Jersey 08701

To request a copy of the proposal, please email Kevin Campbell at
dpiasentini@lakewoodpiners.org

Proposals must be sealed and delivered to the Office of the School Business Administrator/ Board Secretary of Lakewood Board of Education, ***on or before*** the date and time indicated below. The envelope is to bear the following information:

Title: **CHAPTER 192 HOME INSTRUCTION SERVICES FOR NONPUBLIC SCHOOLS IN LAKEWOOD**

Proposal No.: **CC 06-2223**
Name and Address of the Respondent
Proposal Due Date: **Tuesday, July 12, 2022**
Proposal Opening Time: **1:00 P.M.**

Location of Proposal Opening:

LIVESTREAMED FROM:
LAKEWOOD BOARD OF EDUCATION
200 Ramsey Avenue
Lakewood, New Jersey 08701

The Proposal opening process will begin on the above date and time at the Lakewood Board of Education, Lakewood, New Jersey 08701 via an online live streaming process accessed on the home page of the district website <https://www.lakewoodpiners.org/lakewood>. The names of the vendors and their prices will be announced on the online live streaming which may be viewed by the general public and interested parties on the advertised submission date and time.

Proposals that are submitted are to be sealed. Proposals must be submitted in duplicate on the submittal forms as provided, and in the manner designated.

The Board requires one original and one duplicate copy of the Proposal Package as well as a copy on a CD Rom or Flash Drive. The duplicate is necessary for processing the proposals. Respondents should also keep a complete copy of the Proposal packet, exactly as submitted. Failure to properly label the Proposal envelope may lead to the rejection of the proposal. The Board of Education does not accept electronic (e-mail) submissions of bids or proposals. On the advertised date and time, the School Business Administrator/Board Secretary shall publicly receive and open all proposals.

No proposals shall be received after the time designated in this advertisement. (N.J.S.A. 18A:18A-21(b)).

The Board of Education does not accept electronic (e-mail) submission of Competitive Contracting proposals at this time.

All respondents are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27 et seq.

A **Security Specialist** is posted at the reception area from 8:00 a.m. to 4:00 p.m. Monday thru Friday and will accept any Proposal Packages which are hand delivered. Respondents using this option should consider submitting Proposals prior to the advertised date and time, to insure receipt by the Assistant Business Administrator by the deadline. No Proposals will be accepted after the scheduled time of the Proposal opening. There will be no personal contact with district officials during the hand delivering of bids until further notice.

Statement of Ownership Requirement: Pursuant to N.J.S.A. 52:25-24.2, respondents shall submit a statement setting forth the names and addresses of all persons and entities that own ten percent or more of its stock or interest of any type at all levels of ownership.

A Non-Collusion Affidavit and a Contractor Questionnaire/Certification also must be filed with the Proposal. The Proposal Package will also include other documents that must be completed and returned with the proposal. Failure to complete and submit all required forms may be cause for disqualification of proposer and/or rejection of the proposal.

The Board of Education reserves the right to disqualify any or all vendors and/or reject proposals pursuant to N.J.S.A. 18A:18A-4.5(b), and N.J.S.A. 18A:18A-22, and to waive immaterial informalities or exceptions that may be in the best interest of the Board, in accordance with applicable law.

All proposals solicited and received are done so pursuant to the Competitive Contracting Process. N.J.S.A. 18A:18A-4.1 et seq.

Kevin Campbell/Assistant School Business Administrator/Board Secretary